

INTERNSHIP APPLICATION FORM

Today's Date ___/___/___

Personal Information

First Name: _____ Last Name: _____

Current Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email Address: _____

College or University: _____ Major/Concentration: _____

Degree awarded or working toward: _____

Number of Semesters Completed: _____ Anticipated graduation date: _____

Internship Information:

Internships are flexible, but a 3 month minimum commitment is preferred. Please indicate your availability:

Summer (June through August) Fall (September through November)

Winter (December through March) Spring (February through April)

If other, please specify:

Are you seeking a paid or unpaid internship? Paid* Unpaid Either

Will you be available for:

Full-time, 35 hrs/ week

Part-time, 10-20hrs /week

QCC has a variety of operational needs. Please indicate if you have experience in the following areas:

Sales

Change Management

Business Development

Education

Marketing

Writing

References

Please provide 2 professional references. Do not list friends or relatives

Name: _____ Phone Number _____ Email: _____

Address: _____

City: _____ State _____ Zip: _____

Relationship: _____

How long have you known this reference? _____

Name: _____ Phone Number _____ Email: _____

Address: _____

City: _____ State _____ Zip: _____

Relationship: _____

How long have you known this reference? _____

Attachments

Please submit the following materials as part of your application package:

Personal Statement: Please write a short proposal in the form of a cover letter stating:

1. Why you are interested in an internship at QCC and which areas of change are of greatest interest to you.
2. Projects and activities that interest at QCC that interest you (consult list above, consult our website).
3. How an internship would relate to your academic and career goals
4. A brief description of what you have to offer – special skills, interests, education or training.

Resume: Attach a resume in which you list relevant coursework, employment history and other relevant experience.

**Please return completed applications and attachments
via email or mail to:**

QCC Intern Program, Regency Plaza Center,
4643 South Ulster Street, Suite 835, Denver, CO 80237

info@quantumchangeconsulting.com